

Camp Policies

Thank you for choosing to register your child for a FISC tastic- filled summer camp at the Frederick Indoor Sports Center! We are confident that our program will provide your child with opportunities to grow and have fun in a safe and inviting environment. The information below will provide details regarding our camp policies. Please do not hesitate to contact Joel Alligood, Director of Programming at 240.215.4144 for more information.

We are excited to get the summer started and hope you and your child are excited, too!

Registering Your Child

- Registration link(s) found on camp pages at (frederickindoor.com).
- All campers must register prior to attending class.

Communications

FISC's, Department of Programming uses e-mail to communicate with the parents of registered campers about specific program information powered by EZ Facility. Please be sure your email address is current and that you check it regularly. Parents without an e-mail address will receive information by phone and/or mail.

Confirmation Registration

You will receive a confirmation email from FISC's Department of Youth Programming upon completion of registration form and upon full payment.

Attendance Policy

Your camp payment entitles your child to attend camp for dates and times specified for each session. Unfortunately, we are unable to arrange make-up days.

Camper Cancellation/Absence/Refund

There is NO cancellation/absence policy. A non-refundable \$100 deposit is required upon registration. Once your child has registered and paid in full, there are no refunds.

Transportation

Campers and their parents or guardians are responsible for all transportation arrangements.

Drop-off and Pick-up Procedures

Please drop-off and pick-up your camper at the FISC Welcome Desk inside the main entrance no earlier than 15 minutes prior to the start of class. All **campers must be signed in and out of class by an adult**. Parents should arrange to pick up their child promptly at the end of their class.

Campers cannot simply be dropped off and/or picked up in the parking lot. Failure to do this may result in the camper being dismissed from camp.

Late Pick-Up Policy

Because of the large, public, open environments of our program sites, and our concern for child safety, we require that parents accompany campers to the designated area when dropping off the student. Parents/guardians are asked to sign the camper out in person at the end of the camp day, and will be asked prior to the start of camp to identify those persons who have approval to pick up the child from the program. **In order to avoid late charges, please arrive to pick up your child at least 10 minutes prior to the end of their day.**

It is our policy to keep a record of late pick-ups for each child for the session. Each family will be charged a late pick-up fee of \$25 for every 15 minutes or part thereof. Repeated late pick-ups may jeopardize the child's enrollment in the program. All parents or authorized persons will sign a late pick-up slip at the time of pick-up. Payment is due within two days of the late pick-up and can be paid at the FISC Welcome Desk. Campers will not be allowed to continue in the program if proof of payment of the late charge(s) is not presented by the second day of the late charge assessment. In the event that the camper does not return, the parent will be billed for any late fees not paid. Please note that the late fee is assessed for each child picked up late.

Supervised Lunch

If applicable to the camp registration, campers enjoy a healthy lunch from FISCs Replay Café. Campers will receive supervision during lunch at no additional cost. **FISC cannot provide an environment free of foods containing nuts.**

Health Service

FISC instructors and staff cannot hold (have in their possession) or administer any medication, prescription or non-prescription (over-the-counter), to campers. If a camper needs to take medication during the program, you need to have an *Authorization to Self Medicate* form completed by your child's physician. A separate form must be completed for each medication, prescription, or over-the-counter drug.

Note: Please notify Joel Alligood to review Epi Pen policy.

Behavior

All campers, regardless of disability/challenge (e.g. physical, learning, psychological, emotional, behavioral, etc) or medical condition, must abide by the rules and regulations of the Frederick Indoor Sports Center code of conduct (**see House Rules?**).

DO NOT BRING chewing gum, iPods, MP3 players, laptops, CD's/DVD's, electronic devices, knives, firearms, matches, lighters, or expensive cameras to the program.

Cell phones are not permitted to be used during camp; they must be turned off or set on vibrate.

The FISC staff will deal with the normal day to day minor behavioral problems. Excessive and very disruptive behaviors, such as physically or verbally hurting other children, property damage, stealing, use of foul or vulgar language, or leaving camp grounds without parental permission, will be handled in the following manner:

First Time – The child will be isolated from the other children

Second Time – The parent will be called

Third Time – The child will not be allowed to enter the program for at least 2 days

Fourth Time – The child will not be allowed to return to the program for the duration of the summer

In extreme behavior cases wherein another camper or staff member is determined to be at risk, FISC staff reserves the right to move immediately to a higher step of the disciplinary plan, if such action is deemed necessary. No refunds will be given if a camper is removed from the camp for disciplinary reasons.

First Aid

All FISC staff members are certified in First Aid & CPR. Minor injuries will be treated by FISC staff members, and parents/guardians will be notified. In the event of a more serious injury, parents will be notified immediately, and campers will be transported to the nearest emergency care facility. In the best interest of your child, as well as the other children and the staff, please do not send your child to the program when he/she is ill. Also, be sure to keep your emergency telephone number/contact information up-to-date.

Have a wonderful session and please let us know if there is anything that we can do to help make your experience at FISC more enjoyable.

Joel Alligood, FISC, Director of Programming

jalligood@frederickindoor.com or 240.215.4144